# Sebastian County Detention Center

## Tablet Services RFI

Addendum 04/01/2020

3/13/2020

Sebastian County Sheriff's Office
Lauri Lowrimore

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## Purpose of this Request for Information (RFI)

The purpose of this RFI is to gather information to help Sebastian County determine the most advantageous tablet system in providing a means of communication between inmates and their families while providing Sebastian County the capability to perform oversight and monitoring of such communications.

Sebastian County is asking a prospective vendor to provide information regarding the following services:

A. Vendor will provide a tablet service to inmates for the purpose of allowing contact with families and the community. The tablet service shall allow for both real time and historical monitoring. Perform collect, debit and prepaid calling. List capabilities of your system in addition to the above.

B. Vendor shall provide information on Kiosk, Tablets and their functions to inmates and facility.
   1. The tablets shall be able to provide for e-mail access, downloaded books, magazines, music, games, religious materials, photographs, educational materials, and re-entry resources. If there are additional features and or benefits please include.
   2. The tablets must be able to be remotely reviewed.
   3. E-mails system and the tablet itself must be monitored in manner similar to phone monitoring. The above services available for the tablets must have a mechanism to reject programs/services that undermine security, public safety and/or recidivism reduction efforts. Items that promote disrespect to law enforcement, that encourage criminality, that give instructions on how to escape, that appeal to prurient interests are examples of those items Sebastian County would reject. If possible, a privacy mechanism allowing for the storage of legal materials would be advantageous. This would include legal access through a kiosk system where legal research materials could be temporarily downloaded to tablets.
   4. Offsite mail processing is required.

C. Vendor shall provide information on other related service you offer.

D. Video Visitation and any features and benefits shall be an option.

### THIS IS A REQUEST FOR INFORMATION (RFI) ONLY

This RFI is issued solely for information and planning purposes - it does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit the Sebastian County to contract for any supply or service whatsoever. Further, Sebastian County is not at this time seeking proposals and will not accept unsolicited proposals.

Those parties responding are advised that the Sebastian County will not pay for any information or administrative costs incurred in response to this RFI; all costs associated with responding to this RFI will be solely at the interested party's expense. Not responding to this RFI does not preclude participation in any future RFP, if any is issued.

## Background

Agency Vision & Mission

Sebastian County shall set the ethical standards and correctional best practices for the jail. Sebastian County, as an integral part of the criminal justice system, provides public safety, with professionalism, progressive management, and fiscal responsibility, through a continuum of custody, control, supervision, programs, and services for criminal offenders.

Agency Description

Brief description of Sebastian County here:

Sebastian County has facilities/living units: 8 (eight) pods with a total of 356 bed capacity with an average daily population of 380.

Current Inmate Telephone Provider is Correct Solutions.

RFI Manager

The agency has designated an RFI Manger who is responsible for the conduct of this RFI and whose name, address, and telephone number are listed below:

Name: Title: **Lauri Lowrimore, Purchasing Coordinator**

Address: **35 S. 6th Street, Room 106, Fort Smith, AR 72901**

Telephone: **479-784-1502**

E-mail: **llowrimore@co.sebastian.ar.us**

Any inquiries or requests regarding this RFI should be submitted to the RFI Manager in writing. Respondents may contact ONLY the RFI Manager regarding the RFI.

Requested Information

Sebastian County intends to use the information provided by respondents to identify what modern technology exist today in providing the services sought. Sebastian County reserves the right to conduct oral presentations or seek additional information as it deems necessary.

Responses

Interested parties are requested to respond to this RFI with a white paper. White papers should be submitted in a portable data format (.pdf) and are **due on April 17, 2020 by 5:00 pm (CST)**. Reponses shall be limited to 10 pages and submitted via e-mail only to llowrimore@co.sebastian.ar.us.

Please be advised that all submissions become Sebastian County property and will not be returned.

Section 1 of the white paper shall provide administrative information and shall include the following at a minimum:

- Name, mailing address, overnight delivery address (if different from mailing address), phone number, fax number, and e-mail of designated point of contact.
- Business type (large business, small business, small disadvantaged business,

  (a)- certified small disadvantaged business, woman-owned small business, very small business, veteran-owned small business, service-disabled veteran-owned small business) based upon North American Industry Classification System (NAICS) code 541512.

- Proposed services and tangible items.

Questions

Questions regarding this announcement shall be submitted in writing by e-mail to the RFI Manager's email address. Answers will be responded to via email.

Summary

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY to identify sources that can provide an Inmate Tablet Services. The information provided in the RFI is subject to change and is not binding on the Sebastian County. Sebastian County has not made a commitment to procure any of the items discussed, and release of this RFI should not be construed as such a commitment or as authorization to incur cost for which reimbursement would be required or sought. All submissions become Sebastian County property and will not be returned. Ownership of all data, material, and documentation originated and submitted to the Sebastian County, pursuant to the RFI, shall belong exclusively to Sebastian County.