SEBASTIAN COUNTY JUDGE

Purchasing Department

35 South 6th Street, Room 106
Fort Smith, Arkansas 72901
(479) 784-1502 Fax (479) 784-1550

July 24, 2020

NOTICE TO: Qualified Bidders

SUBJECT: Request for Proposal

Sebastian County is interested in receiving sealed written proposals for furnishing the products/services specified in the attached Request for Proposal (RFP). Complete details regarding the products and/or services required by the County, and instructions for participating in the bid process, are included in the attached bid package.

Bids must be received by the time and date indicated in the RFP. Bids received after the time and date set for opening will not be considered.

Bidders who do not wish to submit bids must submit a "No Bid" to continue to be eligible for retention on the Bid List. The Bid List is periodically reviewed and bidders who have not responded to proposal requests are deleted.

If you are interested in submitting a bid, please be sure that the requirements of the RFP are completed since failure to meet the requirements could cause your bid to be rejected.

Any questions regarding the Bid Invitation should be directed to the Purchasing Department, (479) 784-1502.

Lauri Lowrimore
Purchasing Coordinator
Sebastian County, Arkansas

Attach: RFP

Request for Proposal

Sebastian County, Arkansas

Cover Sheet — Section I

BID NUMBER: SC-2016

TITLE: Courtroom Evidence Presentation System for Courts Building

OPENING: DATE: August 12, 2020
TIME: 2:00 P.M.
PLACE: Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas

MAIL SEALED PROPOSALS TO: County Judge's Office
Sebastian County Purchasing Dept.
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901

ON OUTSIDE OF PROPOSAL SHOW:
(1) Return address
(2) Bid opening date
(3) Bid number & title

BIDDER MUST COMPLETE THE FOLLOWING INFORMATION:

NAME OF BIDDER: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____ FAX Number: _____

SIGNATURE OF AUTHORIZED AGENT: _____

INSTRUCTIONS:

1. Lump Sum prices and extensions are required on proposal form.
2. **Return three copies of the entire bid package and any other documents required by the specifications.**
3. Proposals must be signed by an authorized agent to be accepted. (See Section III, General Conditions, #24)
4. Any trade discounts should be deducted and net prices shown.
5. Bidder must guarantee product(s) offered will meet or exceed specifications contained in this Request for Proposals.
6. Bidding procedures will be in compliance with Arkansas Laws.
7. **QUOTE:** F.O.B. destination.
8. **BID VALIDITY:** Net 60 days.

Proposal Form

SC-2016 **Section II**

We, the undersigned, agree to furnish the products and/or services indicated below in accordance with the specifications and conditions contained herein, at the bid price shown.

It is expressly agreed and understood by and between the parties hereto, and is made a condition precedent to the entering into of any purchase agreement resulting from this invitation to bid, that the County Judge, Sebastian County, shall determine any and all questions or disputes which may arise concerning conformity to the specifications and conditions, and proposals; and the quantity, suitability, and acceptability of all items to be furnished hereunder; and his decision as to such matters shall be final, binding, and conclusive upon the parties hereto.

That this Request for Proposal and proposals submitted hereunder shall be governed by the laws of the State of Arkansas.

We, the undersigned, affirm that this proposal is made on behalf of the undersigned, and is made without collusion on the part of any person, firm or corporation; and that the conditions and other provisions have been carefully examined and are agreed to.

It will be the County's sole discretion to accept any part or combination of the bid below.

Total Price Before Sales Tax: _____

Written Total Price: $_____

Amount of Sales Tax not included in Total Price: $ _____

Exceptions to specifications: NO____ YES____ (Attach itemized list)

From:_____ **Signature: _____**
(Vendor) (Printed name & signature)

Date: _____ **Title: _____**

SECTION III-GENERAL CONDITIONS

1. Proposals must be received no later than the date and time set for bid opening. **Proposals shall be in a sealed envelope clearly marked with the RFP number on the outside or it will not be considered**. Telegraphic, fax, or email proposals sent directly to Sebastian County offices will not be considered. All proposals must be signed by an authorized officer of the Company.

2. Proposals may be withdrawn, modified or corrected by the bidder after it has been submitted, provided a written request to do so is filed with the County Judge prior to the time set for opening the bid. Telegrams or letters received prior to the time set for opening the proposals will be accepted and attached to the unopened proposal, and the proposal will be considered withdrawn, modified, corrected, or otherwise changed accordingly. **No proposal may be withdrawn, modified, corrected, or otherwise changed after the time set for opening the proposals.**

3. Prices quoted will be considered net prices, unless otherwise stated by the bidder in the proposal. Proposal prices must remain firm for 60 days, unless otherwise stated in the specifications.

4. The original written or electronic language of the RFP documents shall not be changed or altered except by approved written addendum issued by the Purchasing Office. This does not eliminate bidder(s) from taking exception(s) to non-mandatory terms and conditions, but does clarify that the proposer shall not change the original document's written or electronic language. If proposer(s) wishes to make exception(s) to any of the original language, it must be submitted by the proposer in separate written or electronic language in a manner that clearly explains the exception(s). If proposer's submittal is discovered to contain alterations/changes to the original written documents, the proposer's response may be declared as "non-responsive" and shall not be considered.

5. This RFP may be modified only by amendments written and authorized by the Purchasing Office. Proposers are cautioned to ensure that they have received or obtained, and responded to, any and all amendments to the RFP prior to submission. There will be no addendums to a RFP 72 hours prior to the RFP opening. It is the responsibility of the proposer(s) to check the County website, www.sebastiancountyar.gov for any and all addendums up to that time.

6. Specifications are designed to describe the type and quality of the product/services desired by the County. They are not intended to restrict bidding on any like product/service of equal or higher quality. Any exceptions to the specifications must be noted on a separate sheet by reference to the item number in the specifications where the exception is taken. If no exceptions are submitted with the Proposal, and accepted by the County, bidders will be expected to comply with the specifications. Products and/or services will be inspected for compliance prior to acceptance.

7. The responding Company shall perform according to the terms and conditions as stated herein, and according to the highest standards and professional practices. Instances of poor performance by the Company will be documented and submitted to the Company for immediate review and corrective action. Continued poor performance will be deemed a breach of the specifications of the RFP and shall be grounds for immediate termination of the contract. A review meeting will be called between the Company and the County when documented instances of poor performance occur. A plan for corrective action, agreeable to both parties, will be drafted and implemented. Sebastian County retains the absolute right to assess whether and when performance is subsequently acceptable.

8. It shall be understood and agreed that any material or product purchased under this proposal shall be new and in first class condition unless otherwise stated in or required by the bid invitation.

9. The County is exempt from Federal Excise Taxes and such taxes shall not be included in the proposal price. An exemption certificate will be furnished where required.

10. State and Local Sales Taxes shall be stated as a separate item and shall not be included in the proposal price of the product/services being proposed. If no taxes are so stated, the County will assume that any taxes due have been included in the price quoted and no additional taxes will subsequently be added to the proposal price. The County is Sales Tax Exempt on motor vehicle purchases.

11. **Proposals will be evaluated based upon compliance with the specifications, proposal price, applicability, and suitability of the product/services being offered. Product and vendor reliability, warranty, delivery time, and such other factors deemed appropriate will be considered to assure the County receives a quality product most advantageous vendor to the county.** Assignment of any part or all of payments accruing under contracts or purchase agreements resulting from this Invitation to Bid will not be authorized. Payment shall only be made to the Contractor or vendor with whom the order is placed.

12. Proposals shall be submitted on 8 ½ x 11 inch paper, which shall include this form. The proposal should follow the format laid out under Item 8. Submissions should be limited to a maximum of 15 pages, with all required attachments included. Binders, brochures, and materials in this RFP are neither requested nor desired. Please do not submit these with your proposal. If additional information is required, the County will request it after review of the proposals.

13. The Company should submit a base proposal in the manner specified, but may also propose other financial options to the County, either as additions or alternates to the base proposal. Such additional offerings should be clearly identified. The county prefers that the Company's response to the RFP be submitted in same item (paragraph) sequence as the proposal – using the same item (paragraph) numbers for reference.

14. The contents of the RFP will be incorporated into the final Contract documents. All terms and conditions stated herein shall constitute a complete and integrated document and the covenants

contained herein shall not be altered or modified, unless such modifying term, conditions, or covenants are in writing and are signed by the Company and the agent of Sebastian County.

15. The contract awarded in response to the RFP (the "Contract") may be terminated without cause by Sebastian County, by giving the other party not less than 30 days written notice of intent to terminate as of the date specified. The Contract will not be assignable without prior written consent of both parties. Any attempted assignment without such consent shall be void and of no effect.

16. The County will not reimburse the Company's costs incurred in the preparation and submission of proposals. All proposals shall become the property of The County upon submission. The County reserves the right to negotiate commission rates from the selected qualified companies, subsequent to the submission of proposals, in accordance with the established contractual guidelines of Sebastian County, Arkansas.

17. The responding Company shall perform according to the terms and conditions as stated herein and according to the highest standards and professional practices. Instances of poor performance by the Company will be documented and submitted to the Company for immediate review and corrective action. Continued poor performance will be deemed a breach of the specifications of the RFP and shall be grounds for immediate termination of the contract. A review meeting will be called between the Company and the County when documented instances of poor performance occur. A plan for corrective action, agreeable to both parties will be drafted and implemented. Sebastian County retains the absolute right to assess whether and when performance is subsequently acceptable.

18. Companies are cautioned that the County is not obligated to ask for or accept data that is essential for a complete and thorough evaluation of the proposal after the opening date. The County may award a contract based on initial submissions without any further discussion of such proposals. Accordingly, each proposal should be submitted on the most favorable and complete price and technical terms possible. Any ambiguity in any proposal, as the result of omission, error, lack of clarity or noncompliance by the Company with specification, instructions, and all conditions of the Request for Proposal, shall be construed in the light most favorable to the County.

19. After the award of the Contract, all proposals will be open for public inspection. Financial data, trade secrets, test data, and similar proprietary information will, to the extent permitted by law, remain confidential, provided such material is clearly marked by the Company prior to submission of the RFP; however, net cost information may not be confidential.

20. The Company shall indemnify and hold harmless Sebastian County, its officers and employees, from all claims, suits, actions, damages and costs of every nature and description arising out of or resulting from the Contract or the provision of services under the Contract.

21. The Company agrees that Sebastian County or any of its duly authorized representatives shall, at any time during the term of this Contract, have access to and the right to audit and examine any

pertinent records of the Company related to this Contract. Company shall keep such records for a period of not less than five (5) years from the date the records are made, unless the County authorizes their earlier disposition. Company agrees to refund to the County any underpayments or overcharges disclosed by any such audit, or to take other corrective action as may be required.

22. The Company will obtain and maintain, at its expense and in its name, all necessary licenses and permits required to perform the services described herein.

23. The Company will assume full responsibility for any damage to the County's equipment or premises caused by the negligent or intentional acts of omissions for the Company's employees, agents, or officers, exempt ordinary wear and tear.

24. The name, mailing address, and telephone number of the Company's authorized agent, with authority to bind the firm with respect to questions concerning the Company's proposal, must be clearly stated in the proposal. An authorized officer of the Company must sign the proposal and/or the letter, which transmits the proposal to the County.

25. The Company will be responsible for collection and payment of all required taxes (local, state, federal) relating to its operation. Sebastian County is prohibited by ordinance from awarding contracts to companies that are delinquent in paying Sebastian County property taxes. If the Company business address is within Sebastian County, proof of payment of real and personal property taxes due in 2018 must submitted with the proposal or it can be disqualified.

26. The County is committed to Equal Opportunity. Therefore, the Company employment policies shall meet the requirements of the Fair Labor Standards Act and all other regulations required by Federal or State law. The Company must pledge to comply with Equal Opportunity Laws and that it will not discriminate against any employees or applicant for employment because of race, color, creed, religion, national origin, sex, age, disability, marital status, or participation of a legally protected activity.

27. Bid bonds are required in the amount of 5% of the bid. See §19-4-1405 of the 2018 Arkansas Code.

28. **The Company will be required to furnish, for the life of the Contract, a Performance Bond in a form satisfactory to the County and issued by a surety company authorized to do business in the State of Arkansas, in the amount of the contract. An original and one (1) copy of the bond must be furnished at the time of Contract execution.**

29. **Restriction of boycott of Israel:** Pursuant to Arkansas Code Annotated § 25-1-503, a public entity shall not enter into a contract or purchase order valued at $1,000 or greater with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel.

30. **All proposals must contain a letter of intent from an insurance company authorized to do business in the State of Arkansas stating its willingness to insure the Company pursuant to the terms of any contract resulting from the RFP.** The Company shall procure and maintain, at the Company's expense, the following insurance coverage for the period of the Contract. Certificates evidencing the effective dates and amounts of such insurance(s) must be provided to the County.

    a. Workers Compensation, as required by the State of Arkansas.
    b. Comprehensive General Liability (Broad Form) coverage in amounts specified under the contract for work at the facility prior to the signing of the contract.
    c. Commercial Blanket Bond Coverage (theft/fraud by employees) in amounts specified under the contract for work at the facility prior to the signing of the contract.
    d. Minimum shall be in the total amount of the contract.

31. All questions or requests for clarification shall be submitted in writing via email at purchasing@co.sebastian.ar.us or mail at 35 South 6th Street Room 106, Fort Smith, AR 72901, ATTN: Purchasing Department. No oral interpretations will be made to any firms as to the meaning of specifications or any other contract documents. Responses to questions may be handled as an addendum if the response would provide clarification to the requirements of the bid/proposal. All such addenda shall become part of the contract documents. The County will not be responsible for any other explanation or interpretation of the proposed RFP made or given prior to the award of the contract.

32. The County Judge reserves the right to reject any or all proposals, or any portion thereof, and re-advertise if deemed necessary. Award will be made to the Company whose proposal conforms to the RFP and will be most advantageous to Sebastian County.

A. General Specifications

1. Bidders shall provide complete details of product being proposed.
2. A Performance Bond or Bid bond is not required.
3. PROJECT OFFICER: The Project Officer is Lauri Lowrimore, Purchasing Coordinator. Phone number 479-784-1502.

B. Scope

The purpose of this bid is to provide a proposal for an evidence presentation system.

Delivery address will be:

Sebastian County Courts Building
901 South 'B' Street
Fort Smith, AR 72901

The proposal shall include the following specifications (see attached).

SPECIFICATIONS FOR
EVIDENCE PRESENTATION SYSTEM

BID SPECIFICATION	QTY	COMPLY (Y/N) or RESPONSE
Must enter Brand/Model information as well as feature specification comparisons on THIS form.		
OVERVIEW		
CUSTOMER is looking for one evidence presentation lectern and related video infrastructure meeting the defined specifications to be delivered at the location listed below: In addition to the lectern, additional infrastructure hardware/components are required including installation.		No response required.
LOCATION		
Sebastian County Court 901 South B Street Fort Smith, AR 72901		No response required.
EQUIVALENT SYSTEM		
Nomad LT or Equivalent	1	Provide Brand/Model proposed:
TURN-KEY		
Proposed solution must be a turn-key system. As defined here, a turn-key system is a fully integrated solution that has been previously created and is based on a set of tested, proven standards. The standards include specific integrated hardware components, wiring methods, control system programming and furniture design. A newly designed solution is not an acceptable alternative.	Incl w/Lectern	Comply (Y/N):

SELF-CONTAINED		
System should minimize room infrastructure requirements and installation time by internally including hardware necessary for seamless switching, scaling, video amplification and distribution, audio amplification and distribution as well as system control.	Incl w/Lectern	Comply (Y/N):
EVALUATION/DEMONSTRATION		
Vendor must be willing to provide an on-site or online demonstration that allows the user to evaluate the existence and adherence to the specifications defined herein. Demonstration must be coordinated and executed within one week of request. Low or considered bidders will be contacted to coordinate the location, date/time for the demonstration.	Incl w/Lectern	Comply (Y/N):
Please provide the contact information from your company that would be involved in coordinating the demonstration.	Incl w/Lectern	Contact Name:_____
DEMONSTRATION LOCATION		
Same as above		No response required.
ON-LINE TRAINING		
Vendor must provide professional, narrated, multimedia, online video training for operation of the proposed evidence presentation lectern. Content should cover operation, troubleshooting, safety and damage avoidance. Training should allow the users to watch training specific to the system configuration proposed. Table of contents should allow users to watch all training or just specific sections of interest. Vendor should provide training example with the bid.	Incl w/Lectern	Please provide link to sample online training.
FURNITURE RELATED		
Podium/Lectern Style: The system must be a Podium/Lectern style of furniture.	Incl w/Lectern	Comply (Y/N):

Compact: The podium should be compact and require as little floor space as possible. Open and closed dimensions should not exceed: CLOSED: 33"w x 27"d x 48"h OPEN: 71"w x 35"d x 54"h	Incl w/Lectern	Comply (Y/N):
Large, Slanted Work Surface Area: Furniture design should maximize work surface area for books or other presentation materials with a slanted surface with ledge catch. Minimum space requirements: 31" W x 13" H	Incl w/Lectern	Comply (Y/N):
Rack space: Must provide at least 11U of rack space to hold internal components.	Incl w/Lectern	Comply (Y/N):
Semi-transparent acrylic rack cover: Rack cover should protect rack mounted components from tampering and damage. Semi-transparent, smoked plastic should allow component lights to be seen for non-invasive troubleshooting.	Incl w/Lectern	Comply (Y/N):
Cooling: Proactive cooling through dual muffin fans as well as vent holes that promote airflow over front and rear of rack mounted components.	Incl w/Lectern	Comply (Y/N):
Service Access: System must provide front and rear service access for easy repair or upgrade capabilities.	Incl w/Lectern	Comply (Y/N):
Pivot Feature: System must be able to pivot up to 270 degrees with minimal stress to related cabling. Pivot should be activated using the touch control panel to allow rotation. When released, the system should automatically reengage the position lock within five degree increment.	1	Comply (Y/N):
Removeable Cap: The podium should have a removeable cap with quick-connect block for service and upgradeability. The quick-connect block allows components integrated into the cap to be easily and clearly disconnected and reconnected.	Incl w/Lectern	Comply (Y/N):

Custom Color Laminate: Furniture should be based on high pressure laminate surfaces for a durable finish. Vendor to provide color compatible with court selection.	Incl w/Lectern	Comply (Y/N):
Power Cord: The system must provide an option for a 3', 6' or 12' power cord which is easily field changeable. When floor box positioning allows, the cord should not be visible.	Incl w/Lectern	Comply (Y/N):
Advanced Power Control: Provides Master Power Switching through Crestron Control System that provides for proper power sequencing. Some components may remain always on per collaboration with the vendor.	Incl w/Lectern	Comply (Y/N):
Input/Output Block: The system should provide an input/output block for centralized cable connectivity. When hovering over a floor box, no external cables running across the floor should be seen. Input/output block should be clearly labeled for easy installation and service.	Incl w/Lectern	Comply (Y/N):
Retractable components: When not in use, components should be able to be hidden from view.	Incl w/Lectern	Comply (Y/N):
WIDE SCREEN NATIVE FORMAT		
Wide Screen: System displays and internal components must promote a native wide screen HDMI format with a minimum resolution of 1080p output.	Incl w/Lectern	Comply (Y/N):
CONFIDENCE MONITOR		
Confidence Monitor: The podium should be equipped with minimum of a 22" LCD, touch screen, confidence monitor that will display ANY selected input source.	Incl w/Lectern	Comply (Y/N):

Confidence Monitor Tilt Mechanism/Security: The confidence monitor should be secured to the podium with a tilt mechanism. The tilt mechanism should allow users to manually adjust for easy viewing, but with adequate resistance for annotation contact. The tilt feature should minimize line of sight issues with other court participants. *Free standing confidence monitors or monitors that create line of sight issues will not be accepted.*	Incl w/Lectern	Comply (Y/N):
ANNOTATION		
Annotation: Annotation hardware must be provided to allow line annotations over ANY images that are presented. It should not require images to be filtered through a PC to allow for annotation. Annotation must provide for different line styles and color. Annotation must be accomplished with a choice of using a finger or a stylus on the touch screen. *Annotation requires that the confidence monitor be a touch screen.*	Incl w/Lectern	Comply (Y/N):
Annotation must have the ability to capture annotated image to USB drive conveniently located and labeled on lectern work surface.	Incl w/Lectern	Comply (Y/N):
Remote Annotation Package (Witness): 22" LED HDMI touch monitor for witness viewing and collaborative annotation with presenting attorney at lectern. Includes USB receiver (for touch) via Cat5/6 transmission.	1	Comply (Y/N):
SOURCES		
SOURCES – DOCUMENT CAMERA		
Document Camera: Vendor must provide a Elmo PX10e. **Brand/model specific. No substitutes please.**	Incl w/Lectern	Comply (Y/N):
Doc Cam Security: Document camera itself and related wiring should be secured to the system.	Incl w/Lectern	Comply (Y/N):

Doc Cam Drawer/Storage: When not in use, the document camera drawer must be able to be easily stored within the system. Drawer slides must be auto-closing to when near the closed state.	Incl w/Lectern	Comply (Y/N):
Drawer Detent: When fully extended the document camera drawer must have a detent position to proactively hold the drawer in the fully extended position.	Incl w/Lectern	Comply (Y/N):
Ergonomic Height: As a highly interactive component, the document camera should be at an ergonomic height for comfortable use.	Incl w/Lectern	Comply (Y/N):
Automatic On/Off: The document camera should automatically turn on when drawer is opened and automatically turn off when the drawer is closed.	Incl w/Lectern	Comply (Y/N):
SOURCES - NOTEBOOK COMPUTER/BYOD DEVICES		
Notebook Pullout Tray: Podium must provide a pull-out work surface with which to place a guest notebook computer or other user provided device. The notebook computer is a highly interactive device. As such, the pull-out location must be at an ergonomic height and not create any line of sight issues with the audience when a notebook computer is deployed. Tray should be self-retracting as it approaches the closed state. Tray should have detent so that it securely stays in the fully extended position.	Incl w/Lectern	Comply (Y/N):
Notebook/BYOD (BYOD-Bring Your Own Device) Connections: Podium must provide convenient, tethered cable connectivity for HDMI and XGA video, audio and network connectivity for a guest notebook computer or other external device. Cables are to be located in a cable cubby imbedded in the notebook pull-out tray. The cubby should provide protective overlap to keep cables contained when opening or closing the tray. *Port plug-ins that require cables to be connected are not an acceptable alternative.*	Incl w/Lectern	Comply (Y/N):

Notebook/BYOD Computer Electrical: System must provide convenient auxiliary power access. Must provide two each 5-15R receptables and two each USB charging ports. Should be conveniently located for the notebook computer or other BYOD.	Incl w/Lectern	Comply (Y/N):
SOURCES - BLURAY PLAYER		
System should include a commercial/professional level Blu-ray Player with RS 232 control. Control System must provide a control page for the Blu-ray Player.	Incl w/Lectern	
SOURCES - INTEGRATED APPLE TV		
System shall include an integrated Apple TV to accommodate wireless connectivity with Mac/Apple personal/mobile devices. Brand/model specific. No substitutes please.	Incl w/Lectern	Comply (Y/N):
Control: As part of the control system, integrated Apple TV must be a selection from the Source Menu with internal connectivity which allows audio-follows-video switching.	Incl w/Lectern	Comply (Y/N):
INTUITIVE EASE OF USE		
Crestron System Control: The podium must provide an intuitive ease of use control system based on touch screen technology. The Crestron control system should allow easy switching between sources, audio switching, volume control, component control pages for DVD, and document camera functions.	Incl w/Lectern	Comply (Y/N):
Crestron System Control Wired Touch Screen: The touch screen should be a minimum of 7" diagonal display with bi-directional communications for device feedback.	Incl w/Lectern	Comply (Y/N):
System Control Help Pages: System should provide built-in help screens to assist users if they have a question about a button or function of the touch panel.	Incl w/Lectern	Comply (Y/N):

Remote Control Touch Panel / processor Package - Vendor to provide additional, external, wired Crestron 7" control touch panel connected through the Matrix switch. Remote control touch panel allows for complete control of the Nomad (or equivelant) system as well as blanking control based on defined zones (to be determined at the time of order) and Bench input. Bench input is not to be selectable from the control touch panel located at the Nomad (or equivelant) lectern.	1	Comply (Y/N):
OUTPUT DISPLAY DEVICES AND DISTRIBUTION		
Provide 22" LED HDMI monitors for courtroom participants including bench, law clerk, court reporter, defense, prosecution and six for the jury.	11	Comply (Y/N):
Must provide five fold down mounts for Judge, law clerk, court reporter and attorney's tables as well as basic wall mounts for six jury monitors.	11	Comply (Y/N):
Crestron HDMI Distribution amplifiers. Vendor to provide a 1x4 DA to support the bench area via one DM receiver for the bench, law clerk and court reporter.	1	Comply (Y/N):
Crestron HDMI Distribution amplifiers. Vendor to provide a 1x8 DA to support the six jury monitors via one DM receiver.	1	Comply (Y/N):

Must provide a Crestron 8 x 8 DM Matrix switch for video distribution. Location of the rack to be determined prior to installation. Court will determine if any rack space is available or if a rack needs to be added separate from this bid. Switch must be populated with sufficient input/output cards to accommodate: Outputs: 8 ea DM 4K output signals for video distribution Inputs: 1 ea HDMI input with signal generator 2 ea DM 4K input cards taking input from lectern and Bench **Brand/model specific. No substitutes please.**	1	Comply (Y/N):
Must provide customizable graphic image generator as source for image during blanking function. Can be court logo, subtle gray "X" or other custom image as agreed with the court.	1	Comply (Y/N):
Gallery 60" Monitor with basic wall mount and related Crestron DM 4K receiver must be provided that is controllable remotely for on/off via the Crestron control system. Brand specific. No substitutes please.	1	Comply (Y/N):
Must provide 1 ea Crestron DM-TX-4K-202-C transmitter in the lectern to transmit video image to the rack for distribution. Brand/model specific. No substitutes please.	1	Comply (Y/N):
Bench Input - Must provide 1 ea Crestron DM-TX-4K-202-C transmitter at the bench to transmit Judge's PC video image to the rack for distribution. Brand/model specific. No substitutes please.	1	Comply (Y/N):

Must Provide 1 ea per courtroom Luxul Router and Switch - Model ABR4400 To be used in AV rack to support control and communications routing. Brand/model specific. No substitutes please.	1	Comply (Y/N):
POE Injector - Power over ethernet injector must be provided to reduce the number of power outlets required to support the numerous receivers to be deployed throughout the courtroom.		Comply (Y/N):
Must provide line drawing indicating the components used and audio/video flow.		Comply (Y/N):
SOUND REINFORCEMENT		
Sound System: System to provide an internal audio system. Control system should provide an internal audio system for automatic audio-follows-source switching. The amplifier and speakers should produce clear, high quality, high fidelity sound and support a room of up to 250 people without the need for external hardware.	Incl w/Lectern	Comply (Y/N):
Microphone: System must provide a Shure brand MX418 or equivalent - 18" integrated gooseneck microphone without mute switch.	Incl w/Lectern	Comply (Y/N):
Wireless Microphone: System must inlcude a Shure brand wireless lavalier microphone with receiver internally mounted in the lectern. .	Incl w/Lectern	Comply (Y/N):
Audio output must be balanced, mic level, with XLR connector. Output is blended with both microphones and content audio to work with existing audio infrastructure and recording solutions.	Incl w/Lectern	Comply (Y/N):
Speakers: Speakers are to be integrated to maintain sleek appearance. Subwoofer must be installed with proper audio venting.	Incl w/Lectern	Comply (Y/N):
Audio Control: Audio control must provide for volume up, volume down and mute. These controls must be visible on every control page.	Incl w/Lectern	Comply (Y/N):

Audio visual feedback: As the audio volume is changed through the control system, visual feedback of the audio level must be presented to the user through the confidence or control monitors.	Incl w/Lectern	Comply (Y/N):
Mixer: System must provide an electronic mixer to integrate both microphones' with source selected audio. Mixer controls to be included with the Crestron control system. Microphone controls may be hidden to reduce potential user error.	Incl w/Lectern	Comply (Y/N):
VENDOR EXPERIENCE		
Vendor should provide a brief history of their experience particularly as it pertains to providing **turn-key** audiovisual systems as defined in this document.		Response:
REFERENCES		
Please provide minimum of three references that use similar **turn-key** systems to what is proposed. References should include contact names, phone numbers, and location.		Please provide references:
ON-GOING SUPPORT AND MAINTENANCE		
Systems must be warranted for a minimum of five year from date of purchase to include parts, on-site labor, unlimited access to telephone support and online video "how-to" user training.		Comply (Y/N):
Please state warranty terms and conditions as well as on-going (beyond five years) maintenance program descriptions and costs.		Please provide on-going maintenance programs and related costs:
Please state the support life cycle of the proposed system (ie. 1, 3, 5 years) - *How long will the supplying vendor support the solution including telephone support and on-site parts and repair services?*		Please state support life cycle for proposed system
PROGRAMMING		
Indicate any and all programming costs associated with this project.		

INSTALLATION SERVICES		
Provide cost for Installation services to complete installation and provide initial training. Does not include mounting of monitors/mounts and any high or low voltage cable installation.		
BRAND MODEL SUBSTITUIONS		
When specific brands and models are specified, the vendor is responsible to provide documentation with the bid response for any substitutions. The documentation must identify those features of the substituted brand/model that are equal to the specified brand model and which features are superior. Bids that include products with Inferior products/features will not be considered.		Provide documentation as required with any substitutions.