NOTICE TO BIDDERS

BID NO. SC-1601

In accordance with Title 14-22-101 of the Arkansas Code, notice is hereby given that the Sebastian County Judge will receive sealed proposals at the Purchasing Department, 35 South 6th Street, Room 106, Fort Smith, Arkansas 72901, until 2:00 p.m. on the 11th day of January, 2016, at which time proposals will be publicly opened and read at the Purchasing Department. Proposals will be taken for **Two (2) Tri-Axle Dump Trucks** for the Road Department. Specifications will be presented during the mandatory Pre-Bid Meeting, scheduled at 2 p.m. on the 4th day of January, 2016, at the Road Department, 201 South Coker Street, Greenwood, Arkansas 72936. Additional information can be obtained by contacting the Sebastian County Purchasing Department in writing via email at purchasing@co.sebastian.ar.us, by mail at Purchasing Department, 35 South 6th Street, Room 106, Fort Smith, Arkansas 72901, or by visiting the County website at www.sebastiancountyar.gov. Proposals must in all matters comply with the laws of the State of Arkansas. Small businesses, as well as minority or women's businesses, are encouraged to participate in this process. The County Judge reserves the right to reject any or all proposals, waive any formalities or to accept any proposal deemed most advantageous to the County.

Charity Gregory
Purchasing/Facilities Administrator
Sebastian County, Arkansas

For the Times Record:
Legal notice. Publish on December 27, 2015 and January 3, 2016

Return proof with statement no later than January 18, 2016
To:
David Hudson, County Judge
Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901

SEBASTIAN COUNTY JUDGE
Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901
(479) 784-1502 Fax (479) 784-1550

NOTICE TO: Qualified Bidders

SUBJECT: Request for Proposal, Bid Number SC-1601

Sebastian County is interested in receiving sealed written proposals for furnishing the products/services specified in the attached Request for Proposal (RFP). Complete details regarding the products and/or services required by the County, and instructions for participating in the bid process, are included in the attached bid package.

Bids must be received by the time and date indicated in the RFP. Bids received after the time and date set for opening will not be considered.

Bidders who do not wish to submit bids must submit a "No Bid" to continue to be eligible for retention on the Bid List. The Bid List is periodically reviewed and bidders who have not responded to proposal requests are deleted.

If you are interested in submitting a bid, please be sure that the requirements of the RFP are completed since failure to meet the requirements could cause your bid to be rejected.

Any questions regarding the Bid Invitation should be directed to the Purchasing Department in writing at purchasing@co.sebastian.ar.us.

Charity Gregory
Purchasing/Facilities Administrator
Sebastian County

Attachment: RFP

REQUEST FOR PROPOSAL

Sebastian County, Arkansas

COVER SHEET **SECTION I**

BID NUMBER: **SC-1601**

TITLE: **Two (2) Tri Axle Dump Truck**

Pre-Bid Meeting:
(Mandatory)

Date: January 4, 2015
Time: 2:00 p.m.
Place: Road Department
201 South Coker Street
Greenwood, Arkansas

OPENING:

DATE: January 11, 2015
TIME: 2:00 p.m.
PLACE: Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas

MAIL SEALED PROPOSALS TO:

Sebastian County Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901

ON OUTSIDE OF PROPOSAL SHOW:

(1) Return Address
(2) Bid Opening Date
(3) Bid Number and Title

Bidder must complete the following information:

Name of Bidder: _____

Address: _____

City/State/Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

Instructions:

(1) Unit prices and extensions are required on proposal form
(2) Return *three* copies of entire Request for Proposal
(3) Proposals must be signed to be accepted
(4) Any trade discounts should be deducted and net prices shown
(5) Bidder must guarantee product(s) offered will meet or exceed specifications contained in this Request for Proposal
(6) Bidding procedures will be in compliance with Arkansas Laws
(7) **Quote:** F.O.B. destination
(8) **Terms:** Net 30 days

PROPOSAL FORM

BID NO. SC-1601 **SECTION II**

We, the undersigned, agree to furnish the products and/or services indicated below in accordance with the specifications and conditions contained herein, at the bid price shown.

It is expressly agreed and understood by and between the parties hereto, and is made a condition precedent to the entering into of any purchase agreement resulting from this invitation to bid, that the County Judge, Sebastian County, shall determine any and all questions or disputes which may arise concerning conformity to the specifications and conditions, and proposals; and the quantity, suitability, and acceptability of all items to be furnished hereunder, and his decision as to such matters shall be final, binding, and conclusive upon the parties hereto.

That this Request for Proposal and proposals submitted hereunder shall be governed by the laws of the State of Arkansas.

We, the undersigned, affirm that this proposal is made on behalf of the undersigned, and is made without collusion on the part of any person, firm or corporation; and that the conditions and other provisions have been carefully examined and are agreed to.

Equipment	Number of Units	Price Per Unit	Total Price
Tri Axle Dump Truck	**2**	**$_____**	**$_____**
Less Trade-In	**2**	**$_____**	**$_____**
Total Bid			**$_____**
Written Amount:	**$_____**		

Make: _____ **Model:** _____

Warranty: _____ **Delivery:** _____

Amounts shall be in both written form and figures. In case of a discrepancy between the written amount and the figures, the written amount will govern.

Per Statue 26-52-410 of the Arkansas Code, "No tax shall be levied or collected upon gross receipts derived from the sale of motor vehicles to municipalities and counties or to state-supported colleges and universities or to public school districts in this state".

Exceptions to specifications: NO _____ **YES** _____ **(Attach itemized list)**

From: _____ **Signature:** _____

Date: _____ **Title:** _____

General Conditions

1. Bidders must attend the Mandatory Pre-Bid Meeting. Bids must be received no later than the date and time set for bid opening. **Bids must be sealed.** Bids may be withdrawn, modified or corrected by the bidder after it has been submitted, provided a written request to do so is filed with the County Judge prior to the time set for opening the bid. Telegrams or letters received prior to the time set for opening the bids will be accepted and attached to the unopened bid, and the bid will be considered withdrawn, modified, corrected, or otherwise changed accordingly. **No bid may be withdrawn, modified, corrected, or otherwise changed after the time set for opening the bids.**

2. Specifications are designed to describe the type and quality of the product/services desired by the County. They are not intended to restrict bidding on any like product/service of equal or higher quality. Any exceptions to the specifications must be noted on a separate sheet by reference to the item number in the specifications where the exception is taken. If no exceptions are submitted with the Proposal, and accepted by the County, bidders will be expected to comply with the specifications. Products and/or services will be inspected for compliance prior to acceptance.

3. Prices quoted will be considered net prices, unless otherwise stated by the bidder in the proposal. Bid prices must remain firm for 60 days, unless otherwise stated in the specifications.

4. It shall be understood and agreed that any material or product purchased under this bid shall be new and in first class condition unless otherwise stated in or required by the bid invitation.

5. Bid bonds are not required, unless specifically required by law or specified in the bid invitation.

6. **Bids must be signed to be accepted.** Signature must be that of the individual authorized to obligate the bidder whom is submitting the bid or proposal.

7. The County is exempt from Federal Excise Taxes and such taxes shall not be included in the bid price. An exemption certificate will be furnished where required.

8. State and Local Sales Taxes shall be stated as a separate item and shall not be included in the bid price of the product/services being proposed. If no taxes are so stated, the County will assume that any taxes due have been included in the price quoted and no additional taxes will subsequently be added to the bid price. The County is Sales Tax Exempt on motor vehicle purchases.

9. **Bids will be evaluated based upon compliance with the specifications, bid price, applicability, and suitability of the product/services being offered. Product and vendor reliability, warranty, delivery time, and such other factors deemed appropriate will be considered to assure the County receives a quality product most advantageous vendor to the county.** Assignment of any part or all of payments accruing under contracts or purchase agreements resulting from this Invitation to Bid will not be authorized. Payment shall only be made to the Contractor or vendor with whom the order is placed.

10. All questions or requests for clarification shall be submitted in writing via email at purchasing@co.sebastian.ar.us or mail at 35 South 6th Street Room 106, Fort Smith, AR 72901, ATTN: Purchasing Department.

11. The County reserves the right to accept part or all of any specific bid or bids and to accept any bid or bids with or without trade-in, whichever is most advantageous to the County.

12. The Sebastian County Judge reserves the right to reject any or all bids/proposals, to accept any deemed most advantageous to the County, and to waive any formalities.

General Specification

1. All vehicles furnished to Sebastian County shall be new and delivered as specified in the Request for Proposal. Vehicles shall be furnished with all interior, exterior trim and appointments listed by the manufacturer in printed specifications and literature as standard equipment. Vehicles shall also be equipped with any and all safety equipment required by the State and applicable Federal Regulations. Any upgrades and/or additional equipment necessitated by selection of any listed option by the ordering entity shall be included in the prices bid, and no additional charge shall be made by the vendor.
2. Warranty - From date of delivery, each vehicle shall be accompanied by a warranty for a minimum of twenty-four (24) months or two-hundred and fifty-thousand (250,000) miles, whichever comes first. Warranty shall certify that the vehicle is of good material and workmanship and that the replacement of any part or parts that fail under normal use within the designated period, free of negligence or accident, will be promptly repaired or replaced at NO cost to the County.
3. Responsibility for Inspection - Unless otherwise specified, the successful bidder will be responsible for performing all inspections required herein. The County reserves the right to make any and all inspections deemed necessary to insure compliance with this specification.
4. Each vehicle shall be completely serviced, cleaned, and thoroughly inspected by the successful bidder just prior to delivery to the County. No dealer advertisement shall be on any vehicle purchased by the County.
5. Delivery – Projected delivery time shall be stated on the Proposal Form in the space provided. The times must be realistic and failure to meet delivery times could be cause for cancellation of the order if delays have an adverse impact on the County.
6. Literature – Bidders shall include descriptive literature on all vehicles being proposed to facilitate evaluation of the proposals.
7. Specifications – The specifications are intended to describe the type and quality of vehicle desired by the County. Any substitutions must be addressed by the bidder on a separate page attached to the Proposal Form and must reference the paragraph where the substitution is made. Any substitution must be of equal or higher quality than what was specified. Items that are standard equipment shall be included whether or not specifically addressed in the specifications.
8. Trade-In – When trade-ins are offered on the proposed purchase, bidders must include a trade-in allowance on their proposal form.

Pre Delivery Requirements

- Complete lubrication
- Fill crankcase with oil
- Adjustment of engine to proper operating conditions
- Inflate tires to proper pressure
- Careful check to assure perfect operation of all mechanical features
- Front end alignment and wheel balance
- Cleaning of vehicle, if necessary, and removal of all unnecessary tags, stickers, papers, etc. **Window price sticker shall not be removed.**
- No dealer's insignia shall be affixed to vehicle
- A minimum of five (5) gallons of fuel in each vehicle
- Delivery shall be during normal working hours, 8 a.m. to 4 p.m., Monday thru Friday

Specifications: Dump Truck Cab & Chassis

1. **Model:** New 2016 or later model

2. **Quantity:** Two (2)

3. **Maximum GVWR:** Not less than 52,000 pounds

4. **Tires:** Front – 385 11R 22.5 – 3, 14 Ply Highway Tread (or equivalent); Rear - Eight (8) lug grip radial 11R 22.5, 14 Ply (or equivalent)

5. **Wheels:** Thirteen (13) steel disc 22.5" diameter – 8 ¼" rim section, Include one extra wheel to be used as a spare, painted white

6. **Diesel Engine:** Shall be equipped with diesel engine with full flow oil filter, dry type air cleaner, 12 volt electrical equipment with maintenance free batteries with not less than 455 cold cranking amps each at 0 degrees F; not less than 150 amps alternator. Block heater; anti-freeze protected to -20 degrees F. Engine shall not be less than 405 H.P. Minimum with 1450 torque LB. FT. An engine braking system is required.

7. **Exhaust System:** Vertical muffler and exhaust system shall be on right side. Muffler and stack must allow for dumping without hitting stack. Exhaust must have a short turn out Pipe. **Each manufacturer must show drawings of how the DPF System will be located or installed and show back of cab interference.** If using an under frame DPF system, please specify clearance to ground:_____

8. **Cooling System:** As regularly furnished by the manufacturer for use with the engine size required above.

9. **Front Axle:** I beam with a capacity of not less than 20,000 lbs with shocks.

10. **Bumper:** Manufacturer installed bumper

11. **Tow Hooks:** TWO REAR-Rear tow hooks shall be installed to accommodate installation of a rear Chipper Hitch. Chipper Hitch will be installed by Sebastian County. Front and rear tow hooks will be installed by vendor and frame mounted.

12. **Steering:** Hydraulic actuated power steering rated for a 20,000 pound front axle capacity.

13. **Transmission:** 10 Speed Fuller or equivalent to match bid truck.

14. **Rear Axle:** Tandem with power divider and inter-axle differential with lockout. Shall match engine and transmission and have a capacity of not less than 44,000 pounds. Ratio to match transmission and engine, to be determined jointly. Equipped with transverse torque arm.

15. **Third Axle:** Pusher Steerable 1100 W/10H, installed. This must be factory option or equivalent.

16. **Brakes:** Full air operated two-shoe type or anti-skid. Factory installed, not less than 18 CFM Compressor. Drain cocks on tanks. Parking brake with dust control. Heated air drier. Automatic slack adjuster. Four (4) brake chamber on rear axles.

17. **Springs:** Front springs shall have a capacity at pad of not less than 20,000 pounds minimum. Rear springs shall have a capacity at pad of not less than 44,000 pounds minimum. With minimum of 52" walking beam, on a 40,000 pounds Camel Back Suspension.

18. **Frame:** Section modulus and yield strength of frame material shall provide RBM of not less than 2,500,000 pounds.

19. **Cab:** Air Ride Cab shall meet requirements of Federal Register Standards and be as regularly furnished by manufacturer complete with all insulation and interior trim.
    - Driver Seat – One (1) Bostrom air suspension, high black
    - Passenger Seat – One (1) fixed
    - Seat belts – (orange color seatbelts are preferred)
    - Factory installed fresh air heater-defroster unit
    - Factory installed Air Conditioning
    - Key type locks on both doors
    - Right and left sunshades
    - Dual West Coast senior type mirrors, not less than 6"x16" with adjustable brackets
    - Dual electric two-speed windshield wipers with washers
    - Air Horn
    - Map pocket in left hand door
    - AM/FM radio

20. **Turn Signal:** Shall be equipped with Class A directional turn signals with self-canceling switch if possible, and hazard flasher switch. Front transistorized turn signals. Rear signals to be wired for stop and tail lights in addition to directional signals.

21. **Fuel Tank:** Two (2) fuel tanks, frame mounted, not less than 50 gallon capacity each. Step type tanks with standard fill cap. Tanks will have a maximum diameter of 22 inches. Sebastian County would consider one tank with a minimum capacity of 70 gallons.

22. **Color:** Forest Green with clear coat as offered by manufacturer.

23. **Extended Warranty:** Trucks and any options purchased under this specification shall have full bumper to bumper Warranty for a period of thirty six (36) months from date of delivery with the exception of glass, tires, oils, filters, mud flaps, seats, brake shoes, accident, and any accessories added by the County. Warranty shall include parts, labor, and transportation, including service calls / mileage charges. The excluded items shall be warranted if there is a manufacturer defect such as to cause damage to these items. Repairs shall be completed within five (5) business days of notification by the County, with the understanding that a "business day" is Monday through Friday and any nationally recognized holiday that occurs on a business day will be added to the repair period, or a "loaner" shall be provided at no expense to Sebastian County. If no loaner is available, the county shall charge a rental sum at the current rental rate to the vendor and the rental vehicle shall be comparable to vehicle being repaired, or approved by the Road Department as suitable for the required County project.

24. **Service and Parts Manuals:** A service and parts manual is required for each vehicle purchased. The manual shall include wiring diagrams.

25. **Mirrors:** Non Electric base models prefer all steel.

Specifications: Dump Bed

1. **Minimum Size:** 10-gauge standard

2. **Minimum Capacity:** 16-18 yards

3. **Body Length:** 15 feet

4. **Distance from Cab:** minimum of 6-inches

5. **Headache Rack:** Shall cover 75% of cab and welded full width of body at junction with dump body and not be less than 42 inches in length.

6. **Tailgate:** Shall be double acting type with upper hinges of offset type to assure closing of gate. Lower pivot point of tailgate shall pivot in brackets and shall be held in place by tailgate control hooks.

7. **Bed Apron:** Shall be fitted, installed and painted prior to delivery as to accommodate Sebastian County's needs. Bed apron shall be 6 inches.

8. **Side Boards:** Shall be 8 inch minimum wood.

9. **Hydraulic Hoist:** Twin arm or telescoping type acceptable. Shall have capacity of not less than 25 tons. Hoist shall control the position of the body through the entire dumping angle. The hoist shall be stopped automatically when body reaches the maximum dumping angle and retain its position until released.

10. **Hydraulic Pump:** Shall be of the manifold type and oil tracts be cored or of seamless tubing. The pump shall be so designed to compensate for end thrust and the shafts shall turn on anti-friction roller bearings. The pump shaft packing shall be of the automatic self-adjusting seal type eliminating the necessity of packing nuts and glands.

11. **Power Take-Off:** Power take-off and parts furnished shall be sufficient strength to take care of power required to operate hoist. Shut-off valve on hydraulic tank and bleeder valve or oil level valve.

12. **Controls:** (PTO engage shall be air operated) Controls shall be lever controlled.

13. **Dump Body Color:** Shall be gray.

14. **Tarp System:** Shall be electric, fully installed with in-cab controls, wind deflector, asphalt tarp and any cords needed. Tarp cover shall be one piece (seamless) and tarp arms shall be unbreakable aluminum arms. **Tarp shall be hot asphalt rated.**

15. **Additional Equipment:** All necessary bolts, nuts, washers, shafts, bearings, brackets, U-joints, hose and controls required for mounting must be supplied and in place. Shafts to be not less than 1 inch round solid. Bearings shall be pillow block type, self-aligning.

16. **Lights and Reflections:** Side marker and clearance lights shall comply with Federal Register Standards.

17. **Warranty:** Bodies purchased under this specification shall be warranted against defects in material and workmanship for the same period as the truck and chassis. Warranty shall include parts, labor and freight, as well as travel time or service call charges. The selling dealer will be responsible for ALL warranty work on ALL components installed on vehicle.

Trade-Ins

The following trade-ins will be available for viewing at the Mandatory Pre-Bid Meeting:

2012 International 7600 Dump Truck 1HTGRSHROCJ596005
2012 International 7600 Dump Truck 1HTGRSHR8CJ596009

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
☐☐ – ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | **Signature of U.S. person ▶** | **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at *www.irs.gov/fw9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.