

SEBASTIAN COUNTY JUDGE

Purchasing Department

35 South 6th Street, Room 106

Fort Smith, Arkansas 72901

(479) 784-1502 Fax (479) 784-1550

June 26, 2013

NOTICE TO: Qualified Bidders

SUBJECT: Request for Proposal, Bid Number SC – 1312

Sebastian County is interested in receiving sealed written proposals for furnishing the products/services specified in the attached Request for Proposal (RFP). Complete details regarding the products and/or services required by the County, and instructions for participating in the bid process, are included in the attached bid package.

Bids must be received by the time and date indicated in the RFP. Bids received after the time and date set for opening will not be considered.

Bidders who do not wish to submit bids must submit a "No Bid" to continue to be eligible for retention on the Bid List. The Bid List is periodically reviewed and bidders who have not responded to proposal requests are deleted.

If you are interested in submitting a bid, please be sure that the requirements of the RFP are completed since failure to meet the requirements could cause your bid to be rejected.

Any questions regarding the Bid Invitation should be directed to the Purchasing Department, (479) 784-1502.

J. Scott Stubblefield
Assistant County Administrator Purchasing/Facilities
Sebastian County, Arkansas

Attach: RFP

REQUEST FOR PROPOSAL

Sebastian County, Arkansas

COVER SHEET

SECTION I

BID NUMBER: SC-1312

TITLE: CCTV Camera System with Pneumatically Extended Tower and Cellular DVR

OPENING: DATE: July 9, 2013
TIME: 2:00 P.M.
PLACE: Purchasing Department
35 South 6th Street, Room 106
Fort Smith, Arkansas

MAIL SEALED PROPOSALS TO: County Judge's Office
Sebastian County Purchasing Dept.
35 South 6th Street, Room 106
Fort Smith, Arkansas 72901

ON OUTSIDE OF PROPOSAL SHOW: (1) Return address
(2) Bid opening date
(3) Bid number & title

BIDDER MUST COMPLETE THE FOLLOWING INFORMATION:

NAME OF BIDDER: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

TELEPHONE NUMBER: _____ FAX Number: _____

INSTRUCTIONS:

1. Lump Sum prices and extensions are required on proposal form.
2. **Return three copies of the entire bid package and any other documents required by the specifications.**
3. Proposals must be signed to be accepted.
4. Any trade discounts should be deducted and net prices shown.
5. Bidder must guarantee product(s) offered will meet or exceed specifications contained in this Request for Proposals.
6. Bidding procedures will be in compliance with Arkansas Laws.
7. **QUOTE:** F.O.B. destination.
8. **TERMS:** Net 60 days.

PROPOSAL FORM

BID NO. SC-1312

SECTION II

We, the undersigned, agree to furnish the products and/or services indicated below in accordance with the specifications and conditions contained herein, at the bid price shown.

It is expressly agreed and understood by and between the parties hereto, and is made a condition precedent to the entering into of any purchase agreement resulting from this invitation to bid, that the County Judge, Sebastian County, shall determine any and all questions or disputes which may arise concerning conformity to the specifications and conditions, and proposals; and the quantity, suitability, and acceptability of all items to be furnished hereunder; and his decision as to such matters shall be final, binding, and conclusive upon the parties hereto.

That this Request for Proposal and proposals submitted hereunder shall be governed by the laws of the State of Arkansas.

We, the undersigned, affirm that this proposal is made on behalf of the undersigned, and is made without collusion on the part of any person, firm or corporation; and that the conditions and other provisions have been carefully examined and are agreed to.

Description	Total Price
CCTV Camera System with Pneumatically Extended Tower Extension & Cellular DVR	\$ _____
Tax	\$ _____
Total Bid	\$ _____

Written Amount \$ _____

Amounts shall be in both written form and figures. In case of a discrepancy between the written amount and the figures, the written amount will govern.

Per Statute 26-52-410 of the Arkansas Code, "No tax shall be levied or collected upon gross receipts derived from the sale of motor vehicles to municipalities and counties or to state-supported colleges and universities or to public school districts in this state".

Exceptions to specifications: NO _____ YES _____ (Attach itemized list)

From: _____
(Vendor)

Signature: _____
(Printed name & signature)

Date: _____

Title: _____

SUPPLEMENTARY GENERAL CONDITIONS

SECTION III

1. Bids must be received no later than the date and time set for bid opening. **Bids must be sealed.** Bids may be withdrawn, modified or corrected by the bidder after it has been submitted provided a written request to do so is filed with the County Judge prior to the time set for opening the bid. Telegrams or letters received prior to the time set for opening the bids will be accepted and attached to the unopened bid, and the bid will be considered withdrawn, modified, corrected, or otherwise changed accordingly. **NO BID MAY BE WITHDRAWN, MODIFIED, CORRECTED, OR OTHERWISE CHANGED AFTER THE TIME SET FOR OPENING THE BIDS.**
2. Specifications are designed to describe the type and quality of the product/services desired by the County. They are not intended to restrict bidding on any like product/service of equal or higher quality. Any exceptions to the specifications must be noted on a separate sheet by reference to the item number in the specifications where the exception is taken. If no exceptions are submitted with the Proposal, and accepted by the County, bidders will be expected to comply with the specifications. Products and/or services will be inspected for compliance prior to acceptance.
3. Prices quoted will be considered net prices unless otherwise stated by the bidder in the proposal. Bid prices must remain firm for 90 days unless otherwise stated in the specifications.
4. It shall be understood and agreed that any material or product purchased under this bid shall be new and in first class condition unless otherwise stated in or required by the bid invitation.
5. Bid bonds are required. Details are specified in Proposal.
6. **Bid Proposals must be signed to be accepted.** Signature must be that of the individual authorized to obligate the bidder who is submitting the bid or proposal.
7. The County is exempt from Federal Excise Taxes and such taxes shall not be included in the bid price. Documentation will be furnished where required.
8. **BIDS WILL BE EVALUATED BASED UPON COMPLIANCE WITH THE SPECIFICATIONS, BID PRICE, APPLICABILITY AND SUITABILITY OF THE PRODUCT/SERVICES BEING OFFERED, PRODUCT AND VENDOR RELIABILITY, WARRANTY, DELIVERY TIME, AND SUCH OTHER FACTORS DEEMED APPROPRIATE TO ASSURE THE COUNTY RECEIVES A QUALITY PRODUCT MOST ADVANTAGEOUS TO THE COUNTY.**
9. Assignment of any part or all of payments accruing under contracts or purchase agreements resulting from this Invitation to Bid will not be authorized. Payment shall only be made to the Contractor or vendor with whom the order is placed.
10. Applicants shall adhere to all state laws concerning procurement of services, provided that such procurement conforms to applicable federal laws and standards.
11. Bidders must comply with requirements of the Contractors Licensing Law (Act 150, 1965) and all Bonds shall comply with Arkansas Statutory Performance and Payment Bond Law, Act 351 of 1953, as amended by Act 209 of 1957.
12. The County reserves the right to accept part or all of any specific bid or bids, and to accept any bid or bids with or without trade-in whichever is most advantageous to the County.
13. The Sebastian County Judge reserves the right to reject any or all bids/proposals, to accept any deemed most advantageous to the County, and to waive any formalities.

A. GENERAL SPECIFICATIONS

1. Vendor will be required to furnish general and technical documentation pertaining to hardware and software provided under this bid invitation.
2. Itemize on a separate sheet any changes not reflected on the Proposal Form, and attach this sheet to your proposal.
3. Bidders must indicate service capability on the equipment being proposed and be prepared to give references if required.
4. Any system being proposed must be complete and any items required to make the system complete shall be included whether or not specifically addressed in the specifications.
5. **WARRANTY:** Bidders must state warranty coverage and period for the equipment and state who guarantees the warranty.
6. **DELIVERY:** Delivery time shall be stated on the Proposal Form and should be stated in days after receipt of order.
7. The Company will assume full responsibility for any damage to Sebastian County’s equipment or premises caused by the negligent or intentional acts or omission for the Company’s employees, agents, or officers, ordinary wear and tear expected.

B. OTHER SPECIFICATIONS

Telescopic Mast

10 Meter mast to be pneumatically extended, telescopic, aluminum alloy for simplicity and reliability. Clamping collars to make extension permanent at any height, up to the maximum of the mast, independent of air pressure. Guy collars to be fixed at the most appropriate height. A clamp collar that clamps the spigot of the head-load and releases instantly when required. Masts operation to be silent, smooth and easy to operate. Attaches to any vehicle with class III receiver. Locking hitch pin for anti-theft.

Mast to include:

1. Aluminum alloy sections
2. Hand-pump
3. Mounting studs
4. Water-drain plug
5. Easily recognized pump handle
6. Air-release screw for smooth retraction
7. Section-clamping screws for permanent extension
8. Top guy collar
9. High efficiency quick clamp for head-load

Mast Model	10 Meter
Extended height (m)	9.02
Retracted height (m)	2.18

Bottom section diameter mm (inches)	76.2 (3")
No. of sections	6
Max. head-load recommended (kg)	10 kg
Weight of mast (kg)	13.0
Finish	Anodized

Electric Air Pump

Electric Air Pump to pneumatically raise mast
12volt

IR-NIR CCTV Camera

Camera to be designed to be compact and rugged to meet the needs of many different outdoor applications. Must be an all-weather construction that can be exposed to the harshest elements from extreme temperatures to caustic environments such as salt air. Must have a vibration isolation feature to provide jitter free video. The high image quality with digital enhancement provides a superior picture. At night, NIR (near infrared) imaging mode and slow scan to enable near-zero ambient light operation. Must be IP addressable - upon connection to an encoder.

- Color/NIR- video imaging modes.
- 36X Optical / 12X Digital zoom.
- Solid cast aluminum housing that can withstand harsh environment.
- Image Stabilization built in.
- Compact and Lightweight
- Quick Disconnect to install, replace or maintain the camera with a single key tool.
- Low Power – Uses either 12 or 24 volt power.
- Optional Hood to protect lens from the elements.
- Pressurized Nitrogen to eliminate fogging of the camera lens due to sudden changes in temperature.

Camera Specs

Pan Angle Range	440°	Optical Zoom	36 x
Tilt Angle Range	240°	Digital Zoom	12 x
Pan Speed	.5° to 80° /s	Imaging Modes	Color/Near Infrared
Tilt Speed	.3° to 30° /s	TV Lines (NTSC/PAL)	470/460
Pan/Tilt Encoder Resolution	.5°	PEL Count (NTSC/PAL)	680,000/800,000
Weight		Dynamic Range	49 dB
Housing	2.1 Kg (4.5 lbs.)	Light Sensitivity	.02 Lux NIR Mode
Size	Cast Aluminum	Low Light – Long Integration	yes – .25 s
	18 cm diameter	AutoFocus	yes
	20 cm tall	Image Stabilization	yes
Power	11.5 to 30 vdc	Rich Exposure Control	yes
	500 ma, 2A peak	Time Stamp/Titling in Video	yes
Vibration	3grms 3axis	Command/Control:	RS232 or RS485
	Random	Transport	Enhanced VISCA™
	5 to 1000 Hz	Protocol	2, NO or NC
Temperature		Detector Sensor Inputs	7-14µm, .05°C NETD
Mounting	-20° to 70° C	Optional Infrared Camera Core	320 x 240
Leveling	Mount Adjustment	Optional Illuminator	720nm, 50W, 4° Spot

Controller/Display

Display Video Format	NTSC or PAL	JoyStick	Pan/Tilt/Zoom Proportionate
Display:			
Type	Active TFT – Color	Pan/Tilt Control:	
Size	5.5” Viewing	Joystick Speed	Proportionate to Zoom
Format	320 x 240	Electronic Gearing	3 Speed, PushButton
Backlight	250 NIT		
Weight	2.2 Kg	Camera Control:	
Housing Material	Aluminum	Imaging Mode	Color/NIR PushButton
Size	14 x 22 x 3 cm	Focus	Auto/Manual PushButton
Power	11.5 to 18 vdc 1.3 A	Zoom	Twist JoyStick
Vibration	1 grms 3 axis	Image Stability	Toggle On/Off PushButton
Temperature	Random, 5 to 1000 Hz 0° to 50° C Operational	External Connectors:	
		Video	RCA out to Optional DVR
		Camera	HiDEF
		Audio (DOJ Optional)	RCA
		Power	2.5 mm, Locking

Wall Pass Through Kit

Kit to include connectors and extra 15' cable

Cellular DVR

Will allow live video monitoring from anywhere using a standard web browser.

Connectivity via cellular data card such as Verizon, AT&T, Sprint or others.

Records all video to internal hard drive and also allows remote access of recordings. WiFi capable, operates with vehicle 12V power.